

Jimboomba State School P&C

ABN: 95 932 559 122

Mt Lindesay Highway,
PO Box 119,
JIMBOOMBA QLD 4280

Ph: 0488 793 799
markets@jimboombasspc.org.au

www.jimboombasspc.org.au/markets

www.facebook.com/jimboombacountrymarkets



2022

Permanent Stall Holders Terms and Conditions

The Jimboomba Country Markets operate on the third (3rd) Saturday of each month on the grounds of the Jimboomba State School. Markets are run from February through to December. These markets are a fundraiser for the school, and all profits benefit our children and the school community.

Trading Hours

The Markets are open to the public from 7am to 12 noon. Stall holders are expected to be ready and available to serve at all times during those public hours.

We are unable to restrict public access to your site during set-up & pack down times.

You are **NOT** permitted to start pack down until **11.30am** unless bad impending weather. You are also **NOT** permitted to drive out of the markets until **12pm**, unless prior arrangement and you are escorted out. This is only available if impending bad weather.

Contact Us

The Markets are operated by the Jimboomba State School P&C Association. All enquiries are to be made through the Market Coordinator who is available via the following Mobile Phone & its MessageBank (the phone is not manned but if you leave a non urgent message your call will be returned when the phone is checked) and the Market Email. The Market Coordinator, or suitable substitute, is also in attendance at each Market.

Mobile Phone: 0488 793 799
Email: markets@jimboombasspc.org.au
Your coordinator for 2022 is: Jeanette Ryrie

PLEASE NOTE

*** NO SMOKING ON SCHOOL GROUNDS***

NO DOGS ON SCHOOL GROUNDS

NO ALCOHOL OR PROHIBITED DRUGS ON SCHOOL GROUNDS

If you DO NOT adhere to these rules you WILL be asked to LEAVE

Vendors

Stalls/sites are available for hire on both a permanent or a casual basis; at the following rates for 2022:

Site Type Code	Description	Permanent (incl GST)	Casual (incl GST)
A	General Site – 6m x 6m approx.	\$30	\$45
B	Powered Site – 6m x 6m approx.	\$ 35	\$50
C	Under Cover Site – 6m x 6m approx.	\$30	\$45
D	Food Vendor Site	\$50	\$50
E	Small Site – 3m wide x 6m deep (limited)		\$25

***Please select which site type you request on your application form.**

Where possible, every effort will be made to fulfil requests for particular sites made by Permanent Stallholders. Specific sites are available on a first-in, first-served basis and can be wait-listed. The Management Committee reserve the right to override or designate vendors to sites on a suitability basis.

Each site is **APPROX 6m frontage x 6m deep**. Site fees are based per site. (The Market Management reserves the right to change the size, shape and position of any sites as may be necessary and to withdraw any site allocation without notice).

One vendor per site, except where prior arrangements have been made with Market Coordinator

Each stall shall have only one (1) Vehicle attached and this vehicle must fit within your designated area.

All tarps must be secured safely, to avoid injury & harm to customers and stall holders.

ALL RUBBISH MUST BE REMOVED BY VENDOR – School Bins are **NOT** for stall holder use.

Our markets are a NON-SMOKING market and where we are unable to police the public behaviour, our stall holders are required to follow the market rules. **NO SMOKING IS PERMITTED IN YOUR SITE**. If you wish to smoke please go outside the school grounds. This is an Education Qld requirement.

. Please be respectful of other stall holders. We do not accept offensive signage.

Stall holders can play music in their site to create atmosphere for our customers. We do not accept offensive music & if there is a complaint you will be asked to turn it off.

Vendors Must Be Contactable

In order to trade all vendors **MUST** provide the following contact details:

1. Full Name Legal name
2. Billing Address (may be postal)
3. Email Address or Mobile Phone Number (preferably both)

These are required for insurance, safety & communication purposes and are **mandatory**.

SITE ATTENDANCE

Due to a large number of vendors over the years not attending their pre-booked prime sites, we will no longer be issuing refunds to stall holders failing to attend a market.

If you are not wanting to consistently manage a site at the Jimboomba Country Markets, you will need to attend as a Casual Stall holder.

If you DO NOT attend 3 consecutive markets your site will be classified as an 'Available Site' and therefor issued to the next stallholder on our wait list. If you choose to return as a permanent stall holder you will be allocated a NEW SITE NUMBER.

Insurance

Insurance is compulsory.

The P&C Association has Public Liability Insurance to cover **its** own market activities. All Stallholders are required to hold **current** Insurance to cover **their** own market activities.

If you wish to trade under your own policy, a **current** copy of the PDS & a Certificate of Currency is to be lodged with the Market Co-Ordinator with your **Application** for pre-approval.

If you do not have, or do not provide, a suitable Public Liability Insurance, we have a collective policy which you **MUST buy into.**

It is the responsibility of each stall holder to ensure their Certificate of Currency remains up to date and a copy is provided to the Market Manager upon renewal.

An additional \$10 Insurance fee will be payable for this service.

Discount Offered

An early payment discount of 10% is offered for prepayment of site fees on a Quarterly (financial) basis. You must request this prior to the beginning of each financial quarter by contacting the Market Co-Ordinator.

The 10% discount would only apply to site fees; not Public Liability Insurance.

The quarters fall in the following format:

1 st Quarter	2 markets at \$30 = \$60	February & March
2 nd Quarter	3 markets at \$30 = \$90	April, May & June
3 rd Quarter	3 markets at \$30 = \$90	July, August & September
4 th Quarter	3 markets at \$30 = \$90	October, November & December

Payment Methods and Deadlines

WE DO NOT ACCEPT CASH AS A PERMANENT STALLHOLDER.

If you wish to pay Cash, the only option will be a drive-in casual on the day to pay cash at the gate. You can enter from 5.30am at the Mt Lindesay Hwy entrance and will get a casual site only.

INVOICES WILL BE SENT ON THE 1ST OF EACH MONTH AND PAYMENTS WILL BE DUE WITHIN 7 DAYS OF ISSUING.

Payment can be made BY CREDIT CARD EASILY VIA THE LINK EMAIL

Please see Registration Forms for details.

COVID SAFE REGULATIONS

Food Vendor

It is the responsibility of the Food Vendor to have a Covid Safe Plan in place as per current regulations stated by Queensland Government and provide proof if required.

Please follow the following link for up-to-date information.

https://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19/current-status/public-health-directions?fbclid=IwAR2ixLCo_1DY9mNGVwIBJwns79UCibt4gMm_WzWfrGBGnbq69gPBLjTHx7s

Market Stall

It is the responsibility of the stall holder to ensure they are up to date on current Covid Safe Regulations.

https://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19/current-status/public-health-directions?fbclid=IwAR2ixLCo_1DY9mNGVwIBJwns79UCibt4gMm_WzWfrGBGnbq69gPBLjTHx7s

Cancellation

Absences: If you are unable to attend a market, please ensure you contact the Market Coordinator with your name and stall number, as soon as practicable.

SITE ATTENDANCE IS NOW BEING ENFORCED PLEASE READ CLAUSE ABOVE.

Complaints

If you do not follow the terms & conditions set out by the Jimboomba Country Markets, you may lose your permanent site and be asked to leave. We reserve the right to ban you from returning to our markets for a period of up to 6 months if this happens.

COMPLAINTS ABOUT ANY STALLHOLDER CONDUCT OR BUSINESS PRACTICES MAY RESULT IN EXPULSION FROM THE MARKETS.

Complaints will be fully investigated; initially by the Market Manager and further, if required, by the P&C Market Committee in accordance with the Association constitution.

Any stallholder conduct or business practice that is not compliant with Market Rules or is deemed inappropriate by the Market Management will be issued a FIRST AND FINAL letter of warning.

If the situation is not rectified, this will result in expulsion from the markets.

Feedback:

Feedback is welcome. Please submit your ideas & suggestions to the Market Coordinator via email or post.

markets@jimboombasspc.org.au

Set Up and Pack Down:

All permanent stallholders are to be in their site position BEFORE 5.00AM and CANNOT drive through the grounds until after 12:00pm unless prior arrangements have been made. This is essential, as we begin parking drive-in casual stall holders from 5.30am.

If you are running late, please ring or text the Market Coordinator on 0488 793 799 to ensure your site is not given away. If you neglect to notify us and you find your stall has been allocated out, you will be allocated another site for the day. Please note, entry to the grounds is available after 4pm on Friday prior to Market Day.

Pack up must not commence until 11.30am unless prior arrangements have been made or impending weather make it necessary. Early close down due to weather will be declared by the Market Coordinator & advised by both Email & SMS to Mobile Phones. Please use your own discretion regarding your caring for your stock and weather conditions.

All stall holders must be out of school grounds before 2:00pm on Market Day as all gates are locked after this time.

PLEASE ENSURE YOU DO NOT START PACK DOWN PRIOR TO 11.30AM.

Food and Drink:

All stall holders selling Food **MUST** prepare it in accordance with food handling requirements & regulations

All homemade, pre-packaged food **MUST** have adequate labelling detailing ingredients, allergens, made on & use by dates and contact details.

No food or drinks are to be sold unless specific arrangements have been made with the market coordinator.

Food Vendors must have their own insurance.

Sale of Birds and Animals – to be kept/held as per RSPCA Guidelines:

There is to be a supply of clean fresh water, food and shelter at all times.

Animals must be housed securely, with adequate room and shade.

All purchased animals must be handed over to the owner in a safe, secure receptacle for transportation.

All Dogs & Cats must be micro chipped & vaccinated

Merchandise:

There are to be no displays or sales of lewd, sexually suggestive or foul language items on any stall.

Tobacco products and smoking utensils are NOT to be displayed or sold.

NO PIRATED OR COUNTERFEIT GOODS (e.g. DVDs, CDs or clothing) are allowed to be sold. We invite Dept. of Consumer Affairs to have regular inspections of our markets.

It is your responsibility regarding the sale of counterfeit goods. You may not sell or offer for sale goods or merchandise that infringes any copyright, trademark or design.

All stall holders must have a refund or replacement policy for new or second – hand merchandise purchased by the market customer.

You are expected to obey the law at all times; any illegal activities will not be tolerated.

Electrical and Second Hand Goods:

All stall holders must ensure that all power leads and electrical appliances displayed have a current safety tag as required under the Workplace Health and Safety Act.

Failing this, the stall holder must display a sign advising that there is no responsibility taken for faulty items by the Market Management Committee, or its associated entities, authorities or employees and volunteers.

Samples:

Samples can be opened, arranged or cut for display or tasting at the Market provided they are properly stored and or served in accordance with food handling requirements.

Samples cannot be sold, but may be offered for tasting on a 'free of charge' basis.

Political, Religious and Social Issues:

Stall holders may pass out free literature on religious and social issues if requested, if agreed by prior arrangement by the P&C Committee.

There is to be no preaching / soap boxing of religious, political or social issues at the markets.

Fire Ants:

Any stall holder that comes from the restricted areas must display a sign saying they come from the restricted areas that have a greater chance of having Fire Ants (please contact us for more information if required).

Bananas and Protected Plants:

Bananas, Sugarcane and other protected plants are not to be sold at the Jimboomba Country Markets.

markets@jimboombasspc.org.au

www.jimboombasspc.org.au/markets

www.facebook.com/jimboombacountrymarkets

The market phone is unmanned for periods during the month but please leave a voice message for your call to be returned once it is switched on. Otherwise for all urgent matters please email the market coordinator.